



**To:**  
**All members of the**  
**Neighbourhood Services Committee**

*Please reply to:*  
Contact: Christeen Abee  
Service: Committee Services  
Direct line: 01784 444229  
E-mail: [c.abee@spelthorne.gov.uk](mailto:c.abee@spelthorne.gov.uk)  
Date: 12 January 2022

### Supplementary Agenda

#### **Neighbourhood Services Committee - Thursday, 13 January 2022**

Dear Councillor

I enclose the following items which were marked 'to follow' on the agenda for the Neighbourhood Services Committee meeting to be held on Thursday, 13 January 2022:

**10. Committee Review of Fees and Charges for Service Areas 2022/23 3 - 50**  
**(part of annual budget process)**

To review proposed fees and charges for the committee's areas of responsibility.

Yours sincerely

Christeen Abee  
Committee Services

To the members of the Neighbourhood Services Committee

Councillors:

A. Brar (Chairman)	R.D. Dunn	S.C. Mooney
V. Siva (Vice-Chairman)	S.A. Dunn	R.J. Noble
R. Chandler	V.J. Leighton	B.B. Spoor

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) telephone 01784 451499

Substitute Members: Councillors: C. Bateson, K.M. Grant, O. Rybinski and J. Vinson

**REVIEW OF FEES AND CHARGES – NEIGHBOURHOOD SERVICES  
COMMITTEE 2022/23**

Attached are details of the fees and charges to be reviewed by this committee.

Column 1 shows the current 2021/22 fee or charge and the second column is the proposed charge for 2022/23. Where there is no proposal to increase the fee or charge, the amount will be the same in both columns.

The Committee is asked to review the proposed charges.

Officers are available to answer any questions you might have before the meeting.

The decisions should be recorded in the meeting minutes.

Should you have any questions please contact me.

Paul Taylor  
Chief Accountant

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# Fees and Charges

## 2022/23



Printed Date: 11/01/2022

Last modified: 11/01/2022

### Report Description:

A full schedule of the fees and charges for all Council services for the coming year

## Neighbourhood Services

Page 5

### Building Control

### Building Control

2021/22 Charge	2022/23 Charge	VAT
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### Building Control

Sale Of Approval Notices

23.00

24.00

S

### Building Control Research

Additional Copies of Documents/Notices

28.00

29.00

S

Historical Research Per Hr (Inc 4 Copies)

71.00

73.00

S

Building Control

Building Control

2021/22 Charge 2022/23 Charge VAT

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey)	300.00	300.00	S
02 Extensions 10m2 - 40m2 (single storey)	300.00	300.00	S
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S
04 Two storey extension not exceeding 40m2	300.00	300.00	S
05 Two storey extension 40m2 - 100m2	300.00	300.00	S
06 Two storey extension 100m2 to 200m2	300.00	300.00	S
07 Loft conversion without dormers (max 60m2)	300.00	300.00	S
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	300.00	S
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	300.00	300.00	S
10 Erection of a single storey domestic garage extension or carport up to 100m2	300.00	300.00	S
11 Conversion of a domestic garage to habitable rooms (max 40m2)	300.00	300.00	S
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S

Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S
01 Extensions Under 10m2 (single storey)	668.00	688.00	S
02 Extensions 10m2 - 40m2 (single storey)	967.00	996.00	S
03 Extensions 40m2 - 100m2 (single storey)	1,136.00	1,170.00	S
04 Two storey extension not exceeding 40m2	1,136.00	1,170.00	S
05 Two storey extension 40m2 - 100m2	1,437.00	1,480.00	S
06 Two storey extension 100m2 to 200m2	1,704.00	1,755.00	S
07 Loft conversion without dormers (max 60m2)	798.00	822.00	S
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	946.00	974.00	S
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	529.00	545.00	S
10 Erection of a single storey domestic garage extension or carport up to 100m2	628.00	647.00	S
11 Conversion of a domestic garage to habitable rooms (max 40m2)	744.00	766.00	S
12 Alterations to extend or create a basement up to 100m2	1,456.00	1,500.00	S

Building Control

Building Control

2021/22 Charge    2022/23 Charge    VAT

Charges For Certain Small Buildings And Extensions - Inspection Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S
01 Extensions Under 10m2 (single storey)	468.00	488.00	S
02 Extensions 10m2 - 40m2 (single storey)	767.00	696.00	S
03 Extensions 40m2 - 100m2 (single storey)	836.00	870.00	S
04 Two storey extension not exceeding 40m2	836.00	870.00	S
05 Two storey extension 40m2 - 100m2	1,137.00	1,180.00	S
06 Two storey extension 100m2 to 200m2	1,404.00	1,455.00	S
07 Loft conversion without dormers (max 60m2)	598.00	522.00	S
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	746.00	674.00	S
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	329.00	345.00	S
10 Erection of a single storey domestic garage extension or carport up to 100m2	428.00	447.00	S
11 Conversion of a domestic garage to habitable rooms (max 40m2)	544.00	466.00	S
12 Alterations to extend or create a basement up to 100m2	1,156.00	1,200.00	S

Page 7

Building Control

Building Control

2021/22 Charge    2022/23 Charge    VAT

Charges For Certain Small Buildings And Extensions - Plan Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S
01 Extensions Under 10m2 (single storey)	200.00	200.00	S
02 Extensions 10m2 - 40m2 (single storey)	200.00	300.00	S
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S
04 Two storey extension not exceeding 40m2	300.00	300.00	S
05 Two storey extension 40m2 - 100m2	300.00	300.00	S
06 Two storey extension 100m2 to 200m2	300.00	300.00	S
07 Loft conversion without dormers (max 60m2)	200.00	300.00	S
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	200.00	300.00	S
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	300.00	S
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S



Building Control

Building Control

2021/22 Charge    2022/23 Charge    VAT

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O
01 Extensions Under 10m2 (single Storey)	835.00	860.00	O
02 Extensions 10m2 - 40m2 (single Storey)	1,209.00	1,245.00	O
03 Extensions 40m2 - 100m2 (single storey)	1,420.00	1,463.00	O
04 Two storey extension not exceeding 40m2	1,420.00	1,463.00	O
05 Two storey extension 40m2 - 100m2	1,796.00	1,850.00	O
06 Two storey extension 100m2 to 200m2	2,130.00	2,194.00	O
07 Loft conversion without dormers (max 60m2)	998.00	1,028.00	O
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,182.00	1,217.00	O
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	661.00	681.00	O
10 Erection of a single storey domestic garage extension or carport up to 100m2	785.00	809.00	O
11 Conversion of a domestic garage to habitable rooms (max 40m2)	930.00	957.00	O
12 Alterations to extend or create a basement up to 100m2	1,820.00	1,875.00	O

Street Numbering & Re-Numbering

a) Renaming Property Per Property	60.00	62.00	O
b) Single Property	97.00	100.00	O
c) 2-5 Properties	137.00	141.00	O
d) 6-10 Properties	193.00	199.00	O
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	193.00	199.00	O

Domestic Alterations to a Single Building - Building Notice Charge

2021/22 Charge    2022/23 Charge    VAT

Electrical work (non competent persons scheme)

Any electrical work	401.00	413.00	S
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Building Control

Domestic Alterations to a Single Building - Building Notice Charge

2021/22 Charge 2022/23 Charge VAT

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	433.00	446.00	S
02 Estimated cost exceeding £5,000 and up to £25,000	680.00	700.00	S
03 Estimated cost exceeding £25,001 and up to £50,000	891.00	918.00	S
04 Estimated cost exceeding £50,001 and up to £75,000	1,384.00	1,426.00	S

Renovation of thermal element

Renovation of thermal element to a single dwelling	433.00	446.00	S
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Underpinning

Underpinning (POA)	0.00	0.00	S
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Window replacement (non competent persons scheme)

Per installation over 20 windows	360.00	371.00	S
Per installation up to 20 windows	246.00	253.00	S

Domestic Alterations to a Single Building - Inspection Charge

2021/22 Charge 2022/23 Charge VAT

Electrical work (non competent persons scheme)

Any electrical work (Inc in Plan Charge)	0.00	0.00	S
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	480.00	500.00	S
03 Estimated cost exceeding £25,001 and up to £50,000	691.00	618.00	S
04 Estimated cost exceeding £50,001 and up to £75,000	1,084.00	1,126.00	S

Building Control

Domestic Alterations to a Single Building - Inspection Charge

Renovation of thermal element

Renovation of thermal element to a single dwelling (Inc in Plan Charge)	0.00	0.00	S
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Underpinning

Underpinning (Price on Application)	0.00	0.00	S
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Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge)	0.00	0.00	S
Per installation up to 20 windows (Inc in Plan Charge)	0.00	0.00	S

Domestic Alterations to a Single Building - Plan Charge

Electrical work (non competent persons scheme)

Any electrical work	401.00	413.00	S
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	433.00	446.00	S
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	200.00	S
03 Estimated cost exceeding £25,001 and up to £50,000	200.00	300.00	S
04 Estimated cost exceeding £50,001 and up to £75,000	300.00	300.00	S

Renovation of thermal element

Renovation of thermal element to a single dwelling	433.00	446.00	S
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Underpinning

Underpinning (POA)	0.00	0.00	S
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Building Control

Domestic Alterations to a Single Building - Plan Charge

2021/22 Charge    2022/23 Charge    VAT

Window replacement (non competent persons scheme)

Per installation over 20 windows	360.00	371.00	S
Per installation up to 20 windows	246.00	253.00	S

Domestic Alterations to a Single Building - Regularisation Charge

2021/22 Charge    2022/23 Charge    VAT

Electrical work (non competent persons scheme)

Any electrical work	501.00	516.00	O
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	541.00	557.00	O
02 Estimated cost exceeding £5,000 and up to £25,000	850.00	875.00	O
03 Estimated cost exceeding £25,001 and up to £50,000	1,114.00	1,148.00	O
04 Estimated cost exceeding £50,001 and up to £75,000	1,730.00	1,782.00	O

Renovation of thermal element

Renovation of thermal element to a single dwelling	541.00	557.00	O
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Underpinning

Underpinning (POA)	0.00	0.00	O
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Window replacement (non competent persons scheme)

Per installation over 20 windows	450.00	464.00	O
Per installation up to 20 windows	308.00	316.00	O

Non Domestic Alterations - Inspection Charge

2021/22 Charge    2022/23 Charge    VAT

Building Control

Non Domestic Alterations - Inspection Charge

2021/22 Charge 2022/23 Charge VAT

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S
02 Estimated cost exceeding £5,000 and up to £25,000	529.00	451.00	S
03 Estimated cost exceeding £25,000 and up to £50,000	895.00	828.00	S
04 Estimated cost exceeding £50,000 and up to £100,000	1,096.00	1,138.00	S
05 Estimated cost exceeding £100,000 and up to £150,000	1,294.00	1,292.00	S
06 Installation of a Mezzanine floor up to 500m2	827.00	861.00	S

Office / Shop fit out

01 Floor area up to 500m2	594.00	518.00	S
02 Floor area 500m2 to1000m2	827.00	861.00	S
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S

Renovation of thermal element

01 Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S
02 Estimated cost exceeding £50,001 and up to £100,000	429.00	348.00	S
03 Estimated cost exceeding £100,001 and up to £250,000	529.00	451.00	S

Window replacement (non competent persons scheme).

Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S
Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S

Non Domestic Alterations - Plan Charge

2021/22 Charge 2022/23 Charge VAT

Building Control

Non Domestic Alterations - Plan Charge

2021/22 Charge    2022/23 Charge    VAT

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	503.00	518.00	S
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	300.00	S
03 Estimated cost exceeding £25,000 and up to £50,000	200.00	300.00	S
04 Estimated cost exceeding £50,000 and up to £100,000	300.00	300.00	S
05 Estimated cost exceeding £100,000 and up to £150,000	300.00	350.00	S
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S

Office / Shop fit out

01 Floor area up to 500m2	200.00	300.00	S
02 Floor area 500m2 to1000m2	300.00	300.00	S
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S

Renovation of thermal element

01 Estimated cost up to £50,000	468.00	482.00	S
02 Estimated cost exceeding £50,001 and up to £100,000	200.00	300.00	S
03 Estimated cost exceeding £100,001 and up to £250,000	200.00	300.00	S

Window replacement (non competent persons scheme).

Per installation over 20 windows	360.00	371.00	S
Per installation up to 20 windows	246.00	253.00	S

Non Domestic Alterations - Regularisation Charge

2021/22 Charge    2022/23 Charge    VAT

Building Control

Non Domestic Alterations - Regularisation Charge

2021/22 Charge    2022/23 Charge    VAT

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	629.00	647.00	O
02 Estimated cost exceeding £5,000 and up to £25,000	911.00	939.00	O
03 Estimated cost exceeding £25,000 and up to £50,000	1,369.00	1,410.00	O
04 Estimated cost exceeding £50,000 and up to £100,000	1,745.00	1,797.00	O
05 Estimated cost exceeding £100,000 and up to £150,000	1,992.00	2,052.00	O
06 Installation of a Mezzanine floor up to 500m2	1,409.00	1,451.00	O

Office / Shop fit out

01 Floor area up to 500m2	992.00	1,022.00	O
02 Floor area 500m2 to 1000m2	1,409.00	1,451.00	O
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	O

Renovation of thermal element

01 Estimated cost up to £50,000	585.00	603.00	O
02 Estimated cost exceeding £50,001 and up to £100,000	786.00	810.00	O
03 Estimated cost exceeding £100,001 and up to £250,000	911.00	939.00	O

Window replacement (non competent persons scheme).

Per installation over 20 windows	450.00	464.00	O
Per installation up to 20 windows	308.00	316.00	O

Non Domestic Extensions and New Build - Inspection Charge

2021/22 Charge    2022/23 Charge    VAT

Building Control

Non Domestic Extensions and New Build - Inspection Charge

2021/22 Charge 2022/23 Charge VAT

All Other Use Classes

01 Floor Area not exceeding 10m2	703.00	630.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	889.00	772.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	1,037.00	1,027.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	1,370.00	1,370.00	S

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	734.00	692.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	1,037.00	1,027.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	1,504.00	1,508.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	1,921.00	1,989.00	S

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	0.00	0.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	535.00	407.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	800.00	680.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	936.00	820.00	S

Non Domestic Extensions and New Build - Plan Charge

2021/22 Charge 2022/23 Charge VAT

All Other Use Classes

01 Floor Area not exceeding 10m2	200.00	300.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	300.00	350.00	S



Building Control

Non Domestic Extensions and New Build - Plan Charge

2021/22 Charge 2022/23 Charge VAT

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	200.00	300.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	300.00	350.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S

Industrial and Storage Use

01 Floor Area not exceeding 10m2	598.00	616.00	S
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S
03 Floor area exceeding 40m2 but not exceeding 100m2	200.00	350.00	S
04 Floor area exceeding 100m2 but not exceeding 200m2	200.00	350.00	S

Non Domestic Extensions and New Build - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT

All Other Use Classes

01 Floor Area not exceeding 10m2	1,129.00	1,163.00	O
02 Floor area exceeding 10m2 but not exceeding 40m2	1,361.00	1,402.00	O
03 Floor area exceeding 40m2 but not exceeding 100m2	1,671.00	1,721.00	O
04 Floor area exceeding 100m2 but not exceeding 200m2	2,087.00	2,150.00	O

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,167.00	1,240.00	O
02 Floor area exceeding 10m2 but not exceeding 40m2	1,671.00	1,721.00	O
03 Floor area exceeding 40m2 but not exceeding 100m2	2,255.00	2,322.00	O
04 Floor area exceeding 100m2 but not exceeding 200m2	2,839.00	2,924.00	O

Building Control

Non Domestic Extensions and New Build - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT

Industrial and Storage Use

01 Floor Area not exceeding 10m2	759.00	770.00	O
02 Floor area exceeding 10m2 but not exceeding 40m2	919.00	946.00	O
03 Floor area exceeding 40m2 but not exceeding 100m2	1,250.00	1,287.00	O
04 Floor area exceeding 100m2 but not exceeding 200m2	1,420.00	1,462.00	O

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

2021/22 Charge 2022/23 Charge VAT

Number Of Dwellings

a) 1	1,438.00	1,481.00	S
b) 2	1,936.00	1,994.00	S
c) 3	2,271.00	2,339.00	S
d) 4	2,606.00	2,684.00	S
e) 5	3,040.00	3,131.00	S
f) 6	3,473.00	3,577.00	S
g) 7	3,841.00	3,956.00	S
h) 8	4,210.00	4,336.00	S
i) 9	4,576.00	4,713.00	S
j) 10	4,943.00	5,091.00	S
k) exceeding 10 - Price on Application	0.00	0.00	S

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

2021/22 Charge 2022/23 Charge VAT

Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

2021/22 Charge 2022/23 Charge VAT

Number Of Dwellings

a) 1	1,138.00	1,181.00	S
b) 2	1,636.00	1,694.00	S
c) 3	1,971.00	2,039.00	S
d) 4	2,106.00	2,184.00	S
e) 5	2,540.00	2,631.00	S
f) 6	2,973.00	2,577.00	S
g) 7	3,341.00	2,956.00	S
h) 8	3,710.00	3,336.00	S
i) 9	4,076.00	3,713.00	S
j) 10	4,443.00	4,091.00	S
k) exceeding 10 - Price on Application	0.00	0.00	S

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

2021/22 Charge 2022/23 Charge VAT

Number Of Dwellings

a) 1	300.00	300.00	S
b) 2	300.00	300.00	S
c) 3	300.00	300.00	S
d) 4	500.00	500.00	S
e) 5	500.00	500.00	S
f) 6	500.00	1,000.00	S
g) 7	500.00	1,000.00	S
h) 8	500.00	1,000.00	S
i) 9	500.00	1,000.00	S
j) 10	500.00	1,000.00	S
k) exceeding 10 - Price on Application	0.00	0.00	S

Building Control

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

2021/22 Charge    2022/23 Charge    VAT

Number Of Dwellings

a) 1	1,797.00	1,850.00	O
b) 2	2,420.00	2,493.00	O
c) 3	2,839.00	2,924.00	O
d) 4	3,257.00	3,355.00	O
e) 5	3,780.00	3,893.00	O
f) 6	4,341.00	4,471.00	O
g) 7	4,801.00	4,945.00	O
h) 8	5,262.00	5,420.00	O
i) 9	5,720.00	5,892.00	O
j) 10	6,178.00	6,364.00	O
k) exceeding 10 (POA)	0.00	0.00	O

Car Parks

Ashford Multi-Storey

Parking Fees

	2021/22 Charge	2022/23 Charge	VAT
a) Up to 30 minutes	0.50	0.50	S
b) Up to 2 hours	1.00	1.00	S
c) Over 2 hours	3.00	3.00	S

Season Tickets

a) 3 Months	60.00	60.00	S
b) 6 Months	100.00	100.00	S
c) 12 months	180.00	180.00	S

Green Street & Old Bathing Station, Sunbury

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT
b) Up to 2 hours	1.50	1.50	S

Lammas Park

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT
a) Up to 1 hour	0.50	0.50	S
b) Up to 2 hours	2.00	2.00	S
c) Up to 4 hours	3.00	3.00	S
d) Over 4 hours	7.00	7.00	S

Manor Park

	2021/22 Charge	2022/23 Charge	VAT
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Car Parks

Manor Park

2021/22 Charge 2022/23 Charge VAT

Local Season Tickets

a) 3 Months	65.00	65.00	S
b) 6 months	80.00	80.00	S
c) 12 months	100.00	110.00	S

Pay and Display

a) Up to 1 hour	0.00	0.00	S
b) Up to 2 hours	1.50	1.50	S
c) Over 2 hours	2.00	2.00	S

Orchard Meadow, Walled Garden & Thames Street Sunbury

2021/22 Charge 2022/23 Charge VAT

Local Season Tickets

a) 3 Months	65.00	65.00	S
b) 6 Months	85.00	85.00	S
c) 12 Months	110.00	110.00	S

Pay And Display

a) Up to 1 hour	0.00	0.00	S
b) Up to 2 hours	1.50	1.50	S
c) Over 2 hours	2.00	2.00	S

Other

2021/22 Charge 2022/23 Charge VAT

Off Street Suspensions

Suspensions - reserved parking (one off admin fee)	30.00	30.00	S
Suspensions - Vehicle Charge Per Day	15.00	15.00	S

Car Parks

Other

On Street Suspensions, Dispensations & Waivers

	2021/22 Charge	2022/23 Charge	VAT
Dispensation grant for up to 3 days	15.00	25.00	S
Plus per day charge after 3 days	5.00	6.00	S
Suspension charge for up to 3 days (per bay or per 6 metres in length, whichever is shorter)	65.00	75.00	S
Suspension charge per day, after 3 days (per bay or per 6 metres in length, whichever shorter)	10.00	12.00	S

Other

Film Concessions (£15-£25 per vehicle per day - Price on application)			S
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	14.00	S
On Street Resident Visitor permits (per day)	2.00	2.00	S

Penalties

Penalty Bands

	2021/22 Charge	2022/23 Charge	VAT
Full Band 1	70.00	70.00	S
Full Band 2	50.00	50.00	S
Mitigated Band 1	35.00	35.00	S
Mitigated Band 2	25.00	25.00	S

Shepperton Village Hall

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT
a) 3 Months	65.00	65.00	S
b) 6 Months	85.00	85.00	S
c) 12 Months	110.00	110.00	S

Car Parks

Shepperton Village Hall

2021/22 Charge 2022/23 Charge VAT

Pay and Display

a) Up to 1 hour	0.00	0.00	S
b) Up to 2 hours	1.00	1.00	S
c) Over 2 hours	3.00	3.00	S

Staines (Tothill MSCP, Elmsleigh Surface and Elmsleigh MSCP)

2021/22 Charge 2022/23 Charge VAT

Pay & Display (Tothill MSCP) or Pay on Foot (Elmsleigh Surface and Elmsleigh MSCP)

d) Up to 4 Hours	4.00	4.00	S
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Staines Long-Stay - Monday to Sunday 8am to 7pm

2021/22 Charge 2022/23 Charge VAT

Pay And Display

a) Up to 1 hour	1.30	1.30	S
b) Up to 2 hours	2.30	2.30	S
c) Up to 3 hours	2.70	2.70	S
d) Up to 4 hours	3.50	3.50	S
e) Up to 5 Hours	3.70	3.70	S
f) Over 5 Hours	7.30	7.30	S

Staines Long-Stay - Monday to Sunday Evening Charge

2021/22 Charge 2022/23 Charge VAT

Staines - Town centre car parks

Sunday Charge (excludes Lammas Park)	2.00	2.00	S
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Staines Pay And Display

2021/22 Charge 2022/23 Charge VAT



Car Parks

Staines Pay And Display

Season Tickets - Staines (working in Staines)

	2021/22 Charge	2022/23 Charge	VAT
a) 3 Months	205.00	205.00	S
b) 6 Months	380.00	380.00	S
c) 12 Months	715.00	715.00	S

Staines Short-Stay

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT
d) Up to 4 hours	3.80	3.80	S
e) Up to 5 Hours	7.00	7.00	S
f) Over 5 Hours	12.20	12.20	S

The Broadway, Laleham Village

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT
a) 3 Months	65.00	65.00	S
b) 6 Months	85.00	85.00	S
c) 12 Months	110.00	110.00	S

Cemeteries

Memorial Garden

2021/22 Charge    2022/23 Charge    VAT

Ashford

Plot Fee - Cremated remains (old garden of remembrance - Ashford) only	965.00	994.00	E
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Environmental Health

Licensing

2021/22 Charge    2022/23 Charge    VAT

Street Trading

New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	86.50	89.00	S
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Street Trading - Per Annum

a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Area: Where Streets Are Not Classified Roads	892.00	919.00	S
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	892.00	919.00	S
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	892.00	919.00	S

Environmental Protection Act

Environmental Information Regulations 2004

Contaminated Land Enquiries

General Enquiries - Hourly Rate	57.00	59.00	S
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Pollution Prevention & Control Act

Additional fee for operating mobile plant without a permit

	1,188.00	1,188.00	O
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Additional fee where Operation subject to reporting obligation of the EC Regulation

	104.00	104.00	O
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APPC & LAIPPC substance charges

Where paid quarterly the total amount payable will be increased by	38.00	38.00	O
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## Environmental Protection Act

### Pollution Prevention & Control Act

2021/22 Charge

2022/23 Charge

VAT

#### LAPPC Annual Subsistence Charge

1.a) Standard process Low	772.00	772.00	O
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	876.00	876.00	O
1.b) Standard process Medium	1,161.00	1,161.00	O
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,317.00	1,317.00	O
1.c) Standard process High	1,747.00	1,747.00	O
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,954.00	1,954.00	O
2.a) Reduced fee activities (Low)	79.00	79.00	O
2.b) Reduced fee activities (Med)	158.00	158.00	O
2.c) Reduced fee activities (High)	237.00	237.00	O
3.a) PVR I & II combined (Low)	113.00	113.00	O
3.b) PVR I & II combined (High)	341.00	341.00	O
3.c) PVR I & II combined (Med)	226.00	226.00	O
4.a) Other reduced fee activities (Low)	228.00	228.00	O
4.b) Other reduced fee activities (Med)	365.00	365.00	O
4.c) Other reduced fee activities (High)	548.00	548.00	O
6.a) Standard mobile plant, for first and second permits (Low)	626.00	626.00	O
6.b) Standard mobile plant, for first and second permits (Medium)	1,034.00	1,034.00	O
6.c) Standard mobile plant, for first and second permits (High)	1,551.00	1,551.00	O
7.a) For the third to seventh permits (Low)	385.00	385.00	O
7.b) For the third to seventh permits (Medium)	617.00	617.00	O
7.c) For the third to seventh permits (High)	924.00	924.00	O
8.a) Eighth and subsequent permits (Low)	198.00	198.00	O
8.b) Eighth and subsequent permits (Medium)	314.00	314.00	O
8.c) Eighth and subsequent permits (High)	473.00	473.00	O

Environmental Protection Act

Pollution Prevention & Control Act

2021/22 Charge    2022/23 Charge    VAT

LAPPC charges - Application Fee

Additional fee for operating without a permit	1,188.00	1,188.00	O
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	279.00	279.00	O
Other Reduced Fee Activities	362.00	362.00	O
PVR I & II combined	257.00	257.00	O
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	155.00	155.00	O
Reduced fee activities: Additional fee for operating without a permit	0.00	0.00	O

LAPPC mobile plant charges - Application fees

Number of permits = 1	1,650.00	1,650.00	O
Number of permits = 2	1,650.00	1,650.00	O
Number of permits = 3 through to 8	985.00	985.00	O
Number of permits = 8 and over	498.00	498.00	O

LAPPC subsistence fees

Late Payment Fees	52.00	52.00	O
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LAPPC Substantial change

Reduced fee activities	102.00	102.00	O
Standard process	1,050.00	1,050.00	O
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	O

LAPPC Temporary transfer for mobiles

First transfer	53.00	53.00	O
Repeat following enforcement or warning	53.00	53.00	O

Environmental Protection Act

Pollution Prevention & Control Act

2021/22 Charge    2022/23 Charge    VAT

LAPPC Transfer and Surrender

New operator at low risk reduced fee activity	0.00	0.00	O
Reduced fee activities: partial transfer	47.00	47.00	O
Reduced fee activities: transfer - Price on application	0.00	0.00	O
Standard process partial transfer	497.00	497.00	O
Standard process transfer	169.00	169.00	O
Surrender: all Part B activities	0.00	0.00	O

Reduced fee activity(low)change of operator. additional inspection fee

78.00      78.00    o

Food Safety

Food Safety

	2021/22 Charge	2022/23 Charge	VAT
Voluntary Surrender Of Foodstuffs Certificate	74.00	76.00	S

Food Hygiene Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	27.00	28.00	S
Courses Held (on Site or off site) (Per Person)	81.50	84.00	S

Food Hygiene Rating Scheme

Request for re-inspection under the Food Hygiene Rating Scheme	208.00	208.00	S
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Foodstuffs For Export

Per Certificate    (If Visit Needed)	159.00	164.00	O
Per Certificate    (If Visit Not Needed)	79.50	82.00	O



Housing

Housing Enforcement

2021/22 Charge    2022/23 Charge    VAT

Housing Act 1985 - Section 265 Demolition order

Hourly Rate	63.50	65.50	O
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Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	63.50	65.50	O
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.50	27.50	S
Housing Inspection	169.00	174.00	O

Licensing

Animal Welfare

2021/22 Charge    2022/23 Charge    VAT

New or renewal application (Plus all associated vet fees and charges)

Arranging for the Provision of Boarding (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Boarding for cats (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Boarding in dogs in kennels - (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Dog Breeders - (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Dog Day Care (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Each additional licensable activity/inspection	103.00	103.00	O
Each additional site visit to hosts as part of the arrangers licence application/ renewal	101.00	101.00	O
Hiring out horses (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Home boarders (dogs only) (Application Fee 368, Grant Fee 103)	471.00	471.00	O
Keeping or training animals for exhibition (Application Fee 368 Grant Fee 103)	471.00	471.00	O
Replacement Licence	52.00	52.00	O
Re-rating Inspection	235.00	235.00	O
Selling Animals as Pets (Application Fee 368, Grant Fee 103)	471.00	471.00	O

Animals

2021/22 Charge    2022/23 Charge    VAT

Variation to any Animal Licence

Variation to Licence with no visit required	86.00	86.00	O
Variation to Licence with visit	234.00	234.00	O

Zoo and Dangerous Wild Animal Licences

Dangerous Wild Animals (Plus all associated vet fees and Charges)	471.00	471.00	O
Initial zoo applications (plus all associated vet fees and charges)	471.00	471.00	O

Gambling Act 2005

2021/22 Charge    2022/23 Charge    VAT

## Licensing

### Gambling Act 2005

2021/22 Charge

2022/23 Charge

VAT

#### Gambling Act Fees

Adult Gaming Centres: a) New Applications	2,000.00	2,000.00	O
Adult Gaming Centres: b) Annual Fees	1,000.00	1,000.00	O
Adult Gaming Centres: c) Variations	1,000.00	1,000.00	O
Adult Gaming Centres: d) Transfers	1,200.00	1,200.00	O
Adult Gaming Centres: e) Reinstatements	1,200.00	1,200.00	O
Adult Gaming Centres: f) Provisionals Statements	2,000.00	2,000.00	O
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O
Adult Gaming Centres: h) Copy of licence	25.00	25.00	O
Adult Gaming Centres: i) Notification of change	50.00	50.00	O
Betting Premises (Excluding Tracks): c) Variations	1,500.00	1,500.00	O
Betting Premises (Excluding Tracks): d) Transfers	1,200.00	1,200.00	O
Betting Premises (Excluding Tracks): e) Reinstatements	1,200.00	1,200.00	O
Betting Premises (Excluding Tracks): f) Provisionals Statements	3,000.00	3,000.00	O
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O
Betting premises (Excluding Tracks): h) Copy of licence	25.00	25.00	O
Betting premises (Excluding Tracks): i) Notification of change	50.00	50.00	O
Bingo Clubs: a) New Applications	3,500.00	3,500.00	O
Bingo Clubs: b) Annual Fees	1,000.00	1,000.00	O
Bingo Clubs: c) Variations	1,750.00	1,750.00	O
Bingo Clubs: d) Transfers	1,200.00	1,200.00	O
Bingo Clubs: e) Reinstatements	1,200.00	1,200.00	O
Bingo Clubs: f) Provisionals Statements	3,500.00	3,500.00	O
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O
Bingo Clubs: h) Notification of change	50.00	50.00	O
Bingo Clubs: i) Copy of licence	25.00	25.00	O
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (N Permit)	100.00	100.00	O
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O

## Licensing

### Gambling Act 2005

	2021/22 Charge	2022/23 Charge	VAT
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c) Annual Fee	50.00	50.00	O
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): d) Renewal Fee	100.00	100.00	O
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e) Variation Fee	100.00	100.00	O
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f) Copy Of Permit	15.00	15.00	O
Club Gaming Permit: a) Application Fee (New Permit)	200.00	200.00	O
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O
Club Gaming Permit: c) Annual Fee	50.00	50.00	O
Club Gaming Permit: d) Renewal Fee	200.00	200.00	O
Club Gaming Permit: e) Variation Fee	100.00	100.00	O
Club Gaming Permit: f) Copy Of Permit	15.00	15.00	O
Family Entertainment Centre: a) New Applications	2,000.00	2,000.00	O
Family Entertainment Centre: b) Annual Fees	750.00	750.00	O
Family Entertainment Centre: c) Variations	1,000.00	1,000.00	O
Family Entertainment Centre: d) Transfers	950.00	950.00	O
Family Entertainment Centre: e) Reinstatements	950.00	950.00	O
Family Entertainment Centre: f) Provisionals Statements	2,000.00	2,000.00	O
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O
Family Entertainment Centre: h) Copy of licence	25.00	25.00	O
Family Entertainment Centre: i) Notification of change	50.00	50.00	O
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50.00	50.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150.00	150.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50.00	50.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	100.00	100.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25.00	25.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25.00	25.00	O
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15.00	15.00	O
Prize Gaming Permit: a) Application Fee (New Permit)	300.00	300.00	O
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O
Prize Gaming Permit: c) Renewal Fee	300.00	300.00	O
Prize Gaming Permit: d) Change Of Name	25.00	25.00	O

## Licensing

### Gambling Act 2005

	2021/22 Charge	2022/23 Charge	VAT
Prize Gaming Permit: e) Copy Of Permit	15.00	15.00	O
Small Society Lotteries: a) New Registration	40.00	40.00	O
Small Society Lotteries: b) Annual Fee	20.00	20.00	O
Tracks: a) New Applications	2,500.00	2,500.00	O
Tracks: b) Annual Fees	1,000.00	1,000.00	O
Tracks: c) Variations	1,250.00	1,250.00	O
Tracks: d) Transfers	950.00	950.00	O
Tracks: e) Reinstatements	950.00	950.00	O
Tracks: f) Provisionals Statements	2,500.00	2,500.00	O
Tracks: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O
Tracks: h) Copy of licence	25.00	25.00	O
Tracks: i) Notification of change	50.00	50.00	O
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300.00	300.00	O
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300.00	300.00	O
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25.00	25.00	O
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15.00	15.00	O

### HMO Licensing Scheme

#### HMO Licence

	2021/22 Charge	2022/23 Charge	VAT
a) Up to 6 Occupants (application fee £515.00; maintenance fee £211.50)	726.50	748.50	O
b) 7 to 9 occupants (application fee £566.50; maintenance fee £332.50)	899.00	926.00	O
c) 10 to 14 occupants (application fee £622.00; maintenance fee £365.50)	987.00	1,016.50	O
d) 15 or more occupants (application fee £697; maintenance fee £409)	1,106.00	1,139.00	O
e) Penalty for late or incomplete applications	137.50	141.50	O
f) Extra charge for processing separate licence holder and manager applications	35.00	36.00	O
g) Discount for members of an approved landlords association	35.00	36.00	O

## Licensing

### HMO Licensing Scheme

2021/22 Charge

2022/23 Charge

VAT

#### HMO Licence Renewal

Application for a licence renewal (regardless of whether a one, three or five year licence is granted based on the outcome of the risk assessment) (application fee £399; maintenance fee £234).	633.00	652.00	O
Discount for members of an approved landlords association	36.00	37.00	O
Extra charge for processing separate licence holder and manager applications	35.00	36.00	O
Penalty for late or incomplete applications	137.50	141.50	O

## Housing

2021/22 Charge

2022/23 Charge

VAT

#### Mobile Homes Site Licences

a) Application for a new site licence - 1 to 5 pitches	498.00	513.00	O
b) Application for a new site licence - 6 to 24 pitches	580.50	598.00	O
c) Application for a new site licence - 25 to 99 pitches	642.00	661.00	O
d) Application for a new site licence - 100+ pitches	765.00	788.00	O
e) Application to alter conditions to a site licence - 1 to 5 pitches	237.00	244.00	O
f) Application to alter conditions to a site licence - 6 to 24 pitches	248.00	255.50	O
g) Application to alter conditions to a site licence - 25 to 99 pitches	259.00	267.00	O
h) Application to alter conditions to a site licence - 100+ pitches	280.00	288.50	O
i) Application to transfer a site licence	134.00	138.00	O
j) Annual fee - 1 to 5 pitches	189.00	195.00	O
k) Annual fee - 6 to 24 pitches	233.00	240.00	O
l) Annual fee - 25 to 99 pitches	263.00	271.00	O
m) Annual fee - 100+ pitches	326.50	336.50	O
n) Recover of cost of enforcement - hourly rate	63.00	65.00	O

## Licensing Act 2003

2021/22 Charge

2022/23 Charge

VAT

## Licensing

### Licensing Act 2003

2021/22 Charge

2022/23 Charge

VAT

#### Licensing Fees

Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	315.00	315.00	O
Application For Transfer Of A Premises Licence (Section 42)	23.00	23.00	O
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23.00	23.00	O
Change Of Relevant Registered Address Of Club (Section 83,(1) Or ( 2)	10.50	10.50	O
Duty To Notify Change Of Name Or Address (Section 127)	10.50	10.50	O
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23.00	23.00	O
Notification Of Change Of Name And Address (Section 33)	10.50	10.50	O
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.50	10.50	O
Personal Licence	37.00	37.00	O
Personal Licence Grant Or Renewal (Section 117)	37.00	37.00	O
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21.00	21.00	O
Temporary Events Notice	21.00	21.00	O
Temporary Events Notice (Section100)	21.00	21.00	O
Theft, Loss etc Of Certificate Or Summary (Section 79)	21.00	21.00	O
Theft, Loss etc Of Personal Licence (Section 126)	10.50	10.50	O
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.50	10.50	O
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.50	10.50	O

#### Licensing Register Entries

For All Entries ( If Plans Are Required)	3,000.00	3,000.00	O
For All Entries ( No Plans Are Required)	1,000.00	1,000.00	O
Per Individual Copy	26.00	26.00	O

#### Premises Licence

Minor Variation	89.00	89.00	O
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Licensing

Licensing Act 2003

Premises Licence - Annual Fee

	2021/22 Charge	2022/23 Charge	VAT
A	70.00	70.00	O
B	180.00	180.00	O
C	295.00	295.00	O
D	320.00	320.00	O
E	350.00	350.00	O

Premises Licence - Annual Fee (For Town Centre Pubs Only)

D X 2	640.00	640.00	O
E X 3	1,050.00	1,050.00	O

Premises Licence - New And Full Variation Applications

A	100.00	100.00	O
B	190.00	190.00	O
C	315.00	315.00	O
D	450.00	450.00	O
D X 2	900.00	900.00	O
E	635.00	635.00	O
E X 3	1,905.00	1,905.00	O

Pollution

Scrap Metal Dealers

	2021/22 Charge	2022/23 Charge	VAT
Scrap Metal collector fee	342.00	352.00	O
Scrap Metal dealer site license fee	541.00	557.00	O
Scrap Metal Licence Variation	62.00	64.00	O
Scrap Metal replacement of Licence	26.50	27.50	O



Licensing

Retail

2021/22 Charge    2022/23 Charge    VAT

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	230.50	237.00	O
Registration of premises	230.50	237.00	O
Replacement certificate	52.00	54.00	O
Variation of registration	61.00	63.00	O

Sex establishment licence fee

Change of licence details	166.00	171.00	O
New,Renewal,Intermediate,Temporary	3,330.00	3,430.00	O

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,330.00	3,430.00	O
Transfer Of Licence	3,330.00	3,430.00	O

Public Health

Water Testing Charges

2021/22 Charge    2022/23 Charge    VAT

Private water supply

a) Private water supply sample (each visit)= officer hourly rate plus PLUS all associated external sampling, laboratory and reporting costs	100.00	100.00	O
Analysing a sample taken during monitoring of Group B parameters and monitoring under regulation 11,= officer hourly rate PLUS a associated external sampling, laboratory and reporting costs	63.50	63.50	O
b) Risk Assessment (each assessment) = officer hourly rate, PLUS all associated costs for commissioning appropriately trained and competent specialists	63.50	63.50	O
c) Investigation (per investigation) = officer hourly rate, PLUS all associated costs for commissioning competent specialists (including sampling, laboratory analysis, risk assessment and engineering	63.50	63.50	O
d) Granting an Authorisation (per authorisation) = officer hourly rate, PLUS all associated external costs	63.50	63.50	O
e) Analysing a Sample Taken Under Regulation 10 (for parameters referred to in paragraph (1)(a) to (e) of that regulation) = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	63.50	63.50	O
f) Analysing a Sample Taken during monitoring of Group A parameters = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	63.50	63.50	O

Rodent & Pest Control

Rodent and Pest Control

2021/22 Charge    2022/23 Charge    VAT

Pest Control

Bedbugs (based on a 3 bedroom property, more than 3 bedromms subject to survey)	113.00	116.50	S
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	79.50	82.00	S
Mice (Up to 3 visits)	70.00	72.00	S
Rats (Up to 3 visits)	45.00	46.50	S
Wasps (per visit)	79.50	82.00	S

Stray Dogs

2021/22 Charge    2022/23 Charge    VAT

Stray Dogs - Collection Fee

Plus Kennelling And Vets Fees	191.50	197.00	O
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SAT

Spelride Accessible Transport (S A T)

2021/22 Charge    2022/23 Charge    VAT

Membership

Annual	21.00	21.00	O
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Spelride

Per Single Trip	4.10	4.20	Z
Return Trip	7.10	7.25	Z

Taxi Licensing

Taxi Licensing - 1 Year & General Fees

2021/22 Charge    2022/23 Charge    VAT

Hackney Carriages Driver and Vehicles

Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	20.00	O
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	37.00	S
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	50.50	O
English & Numeracy Retest Fee	32.50	33.50	O
Geographic Knowledge Retest Fee	68.00	70.00	O
Hackney Carriage /Private Hire Vehicle Plate Replacement	19.50	20.00	O
Hackney Carriage Driver - New	311.00	320.50	O
Hackney Carriage Driver - Renewal	167.00	172.00	O
Hackney Carriage Vehicle	358.00	368.50	O
Hackney Carriage Vehicle (adapted for disabled persons)	179.00	184.50	O
Licence Conditions Retest	39.00	40.00	O
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	23.00	O
Re-Issue Of Licence (Change of Vehicle)	104.00	107.00	O
Transfer From Private Hire to Hackney Carriage Fee	163.00	168.00	O

Private Hire Driver Operator & Vehicle

Taxi driver test	38.00	39.00	O
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## Taxi Licensing

### Taxi Licensing - 1 Year & General Fees

#### Private Hire Driver Operator And Vehicle

	2021/22 Charge	2022/23 Charge	VAT
a) Private Hire Operator - 1 Vehicle	216.00	222.50	O
b) Private Hire Operator - 2 To 5 Vehicles	269.00	277.00	O
c) Private Hire Operator - 6 To 20 Vehicles	384.50	396.00	O
d) Private Hire Operator - 21 or more the hourly rate applies	58.00	59.50	O
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	20.00	O
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	37.00	S
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	50.50	O
English & Numeracy Retest Fee	32.50	33.50	O
Geographic Knowledge retest fee	38.50	39.50	O
Hackney Carriage /Private hire vehicle plate replacement	19.50	20.00	O
Private Hire Driver Licence - New	301.00	310.00	O
Private Hire Driver Licence - Renewal	149.00	153.50	O
Private Hire Vehicle	315.00	324.50	O
Private Hire Vehicle (adapted for disabled persons)	157.50	162.00	O
Private Hire Vehicle plate replacement	19.50	20.00	O
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	23.00	O
Re-Issue Of Licence (Change of vehicle)	104.00	107.00	O

### Taxi Licensing - 3 Year Fees

#### Hackney Carriage and Private Hire Driver

	2021/22 Charge	2022/23 Charge	VAT
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	37.00	S
Hackney Carriage Driver - New	523.00	538.50	O
Hackney Carriage Driver - Renewal	402.00	414.00	O
Private Hire Driver Licence - New	504.00	519.00	O
Private Hire Driver Licence - Renewal	361.00	372.00	O

### Taxi Licensing - 5 Year Fees

Taxi Licensing

Taxi Licensing - 5 Year Fees

2021/22 Charge    2022/23 Charge    VAT

Pavement Licensing

Street Pavement License	100.00	100.00	O
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Private Hire Vehicle Operator

a) Private Hire Operator - 1 Vehicle	943.50	972.00	O
b) Private Hire Operator - 2 To 5 Vehicles	1,180.00	1,215.50	O
c) Private Hire Operator - 6 To 20 Vehicles	1,751.50	1,804.00	O
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	58.00	59.50	O
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	37.00	S

Works in Default

Works in Default

2021/22 Charge    2022/23 Charge    VAT

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health S





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